


ORDINANCE NUMBER 5-2009

AN ORDINANCE AMENDING ORDINANCE 1-87 ESTABLISHING WRITTEN PROCEDURES FOR REQUESTING AND OBTAINING A ZONING VARIANCE

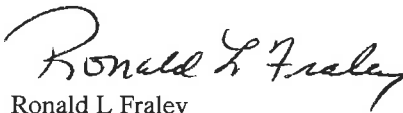
Be it ordained by the City of Bellefonte, Kentucky, that the following procedures shall be established to request a zoning variance in the City of Bellefonte:

Variance Request Procedures

1. Obtain Board of Adjustment Application (Variance Request Form), available from City Clerk.
2. Return application to City Clerk, along with details of requested variance, any maps or drawings.
3. Request a Variance Committee Meeting date.
4. Post notice of details of requested variance in your front yard and at the City Building. This notice should be a minimum of 2 feet by 2 feet in size, and should state the variance being requested, e.g. "5 foot set-back variance to build a garage", and the date of the Variance Committee meeting. The notice should be posted a minimum of 21 days before the meeting.
5. Notify all adjoining property owners by certified mail, with a return receipt to insure delivery, with details of requested variance and the date of the Variance Committee Meeting. A copy of the Variance Request Form is sufficient. Notice should be mailed 21 days prior to the meeting.
6. A Notice of Requested Variance must be published in the local newspaper (Greenup News or Daily Independent) 14 - 21 days prior to the meeting stating the same information as the sign (requested variance and date of meeting).
7. Present any comments from adjoining property owners or other citizens of the city at the Variance Committee Meeting.
8. Variance Committee will take action and notify you of results.


Thomas R. Bradley
Mayor, City of Bellefonte, Kentucky

ATTEST:


Ronald L. Fraley
City Clerk-Treasurer

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SECOND READING: August 24, 2009

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